

First – Aid – Kit



Study-Guide



[Study - Guide](#)

The Study Guide is intended to help you at the beginning but also during your studies at the Faculty of Mechanical Engineering at TU Dortmund University. There you will find useful information summarized in a nutshell on topics relevant to your studies.

Faculty of Mechanical Engineering

TU Dortmund University

Maschinenbau I

Leonard Euler Straße 5

Room E 04

North Campus

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Email: int.mb@tu-dortmund.de



AStA TU Dortmund

Emil-Figge-Str. 50

44227 Dortmund

Telefon:

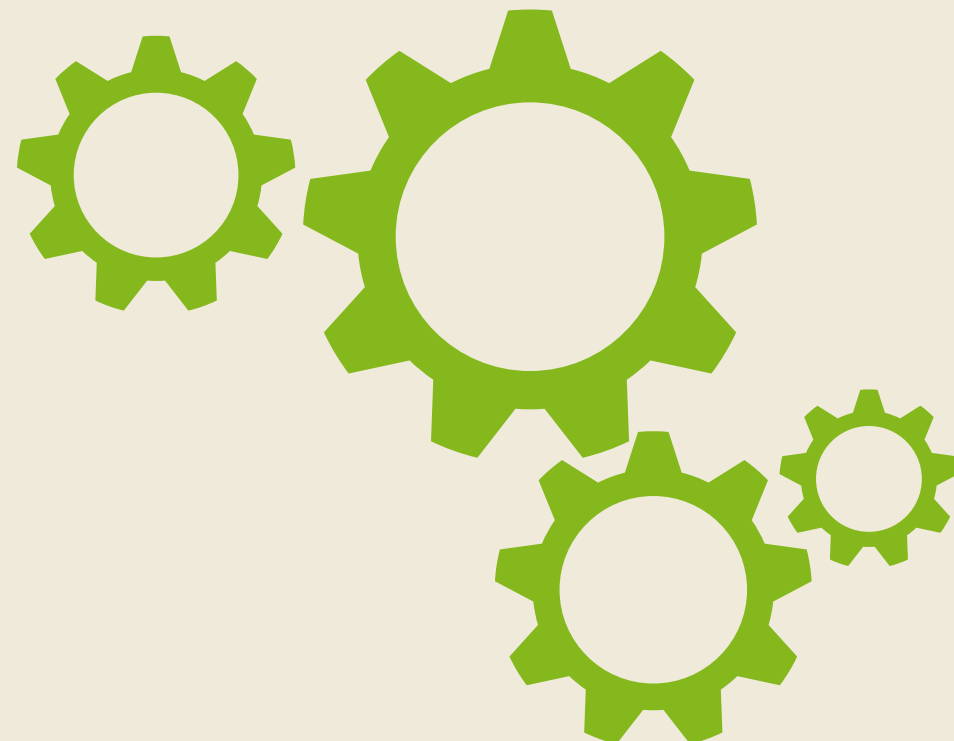
Monday – Friday 10:00 – 14:00 Uhr

Telefon: +49 (0)231 / 755 – 2584

Telefax: +49 (0)231 / 755 – 5143

General belongings:

asta@asta.tu-dortmund.de



Referat Internationales

Erasmus+ Incomings

Emil-Figge-Str. 61

44227 Dortmund

Telefon: +49 (0)231 / 755-6350

Telefax: +49 (0)231 / 755-5525

Email: erasmus@tu-dortmund.de





Health insurance

As you can only be enrolled with a health insurance, please contact an insurance company as soon as possible. With a German insurance you can be sure that almost all costs will be covered. The insurance contribution amounts to approximately 90€ per month for students.



Bank account

You can open a bank account at any bank you wish. Student accounts are usually free of charge. When you open a bank account, you will have to present your passport and the bank needs to know where the money in your account will be coming from (parents, stipend, savings, etc.).

The banks, which are close to the campus (Sparkasse and Volksbank) are familiar with the needs of foreign students and when you open your account, be sure to ask for an ATM card. With this card, you can withdraw money from the ATMs of your bank throughout Germany.

Accommodation

The Housing and Social Counseling Department at the International Office offers help and support for international students looking for accommodations. On their page, you will find helpful links for housing in and around Dortmund.



Residence Permit

You have to get in touch with the immigration department assigned to your place of residence within 90 days after your arrival.

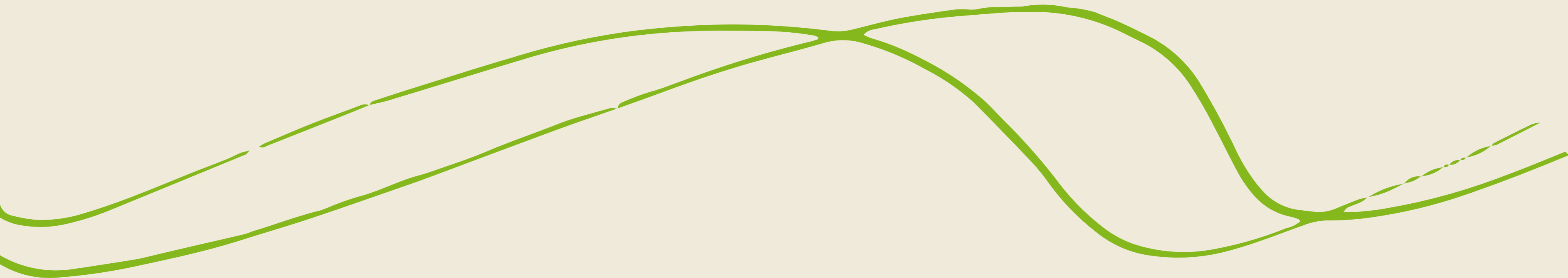
Bürgerdienste
Olpe 1, 44122 Dortmund



Attention: Administrative costs may be incurred. Appointments must be made several weeks in advance.



 Lecture period, non-lecture period and holidays



Register for classes



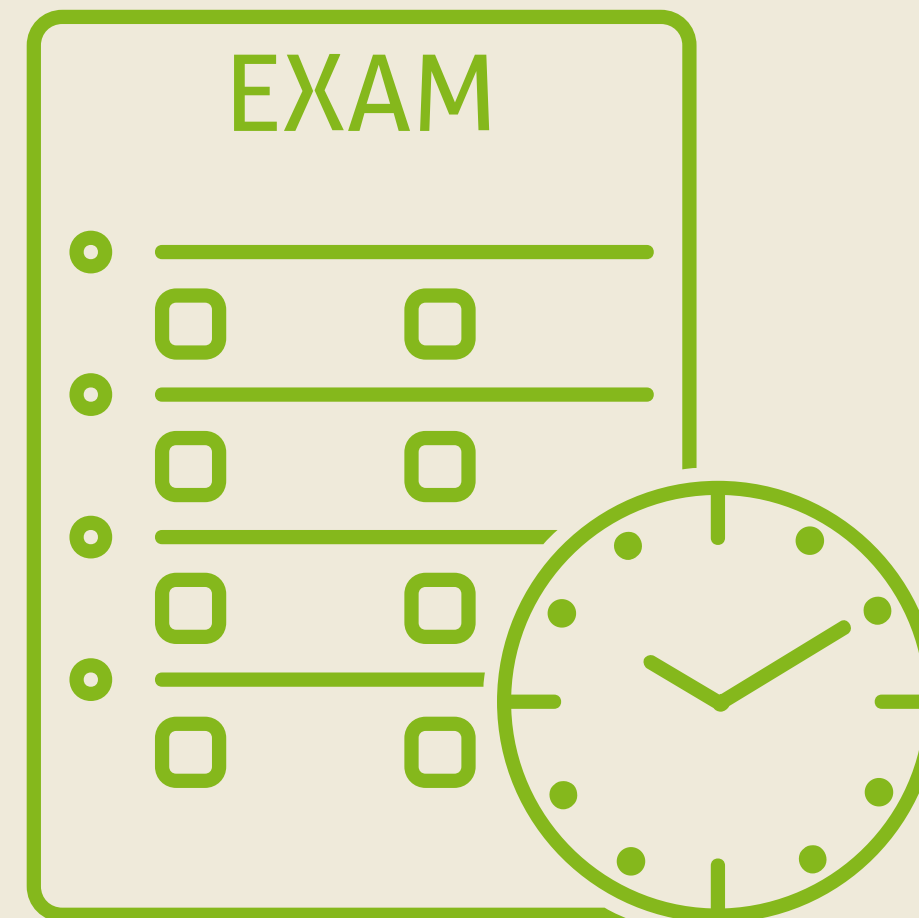
You do not have to register for open lecture , but it may be necessary for seminars with a limited number of participants. If the maximum number of accepted participants is under 100, please contact the responsible instructor via email to get advice on the registration process or get information on the website of the specific faculty (recommended).

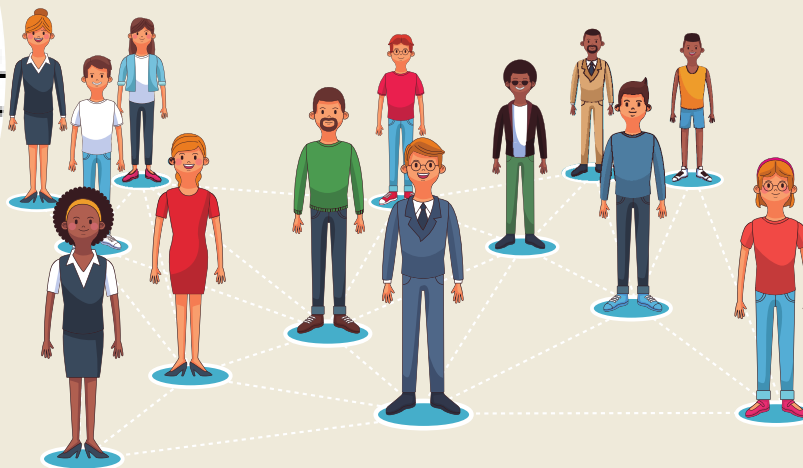
Attention ERASMUS Students : The corresponding web links are normally to be found on the course pages in the LSF-system. Important: If you want to take courses of the Department of Business and Economics., please let us know and we will register you there.

Register for exams

Although you do not have to register for all classes you take, you have to register for the exams. You can register via BOSS until two weeks before the exam.

ERASMUS Students: If you have no access to BOSS it is enough to send an e-mail to the class instructor stating your name, your student number, the name of the class and the exam date. This does not apply to exams to be taken at the Department of Business and Economics. In order to register, please send us an e-mail with all the exam(s) you intend to take at this faculty three weeks prior to the exam(s). If you want to register for exams at the Faculty of Mechanical Engineering, please do so two weeks prior to the exam.





ESN Dortmund

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Come2Campus

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If you have any
further questions
please contact us :



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